

Attempts on Her Life
Loeb Ex, Fall 2009
Production Calendar

July:

- Rehearsal
 - Cut script.
 - Define scene parameters.
 - Designate lines.
- Tech
 - Talk with designers to get more solid design ideas.
- Production:
 - Find costumer.

August:

- Rehearsal:
 - Final script due (Aug. 31st)
- Tech:
 - Check in with designers.
- Production:
 - Write publicity blurb for auditions.
 - Common Casting registration deadline! (Aug. 29th)

Week of August 30th:

- Rehearsal:
 - Select audition sides.
- Tech:
 - n/a
- Production:
 - Find Costumer
 - D/P Meeting (Sept. 4th)
 - Design, print flyers for Pizza Q.
 - Begin spamming lists with publicity blurb.
 - Sign up for table tents and sandwich boards.

Week of September 6th:

- Rehearsal:
 - Common Casting (Sept. 8th – 11th)
 - Callbacks (Sept. 12th – 13th)
- Tech:
 - n/a
- Production:
 - First Full Staff Meeting (Sept. 6th)
 - Pizza Q (Sept. 7th)
 - Continue spamming about auditions.

Week of September 13th:

- Rehearsal:
 - Cast lists signed (Sept. 15th)
 - Distribute scripts, initial rehearsal calendars, and language materials to cast.
- Tech:
 - Costume/Props: Start tagging (Sept. 15th)
- Production:
 - Cast/Staff Mingling (Sept. 17th?)
 - Meeting with Joe about Poster Design

Week of September 20th:

- Rehearsal:
 - Sound design recording sessions.
- Tech:
- Production:
 - Meeting (Sept. 20th)

Week of September 27th:

- Rehearsal:
 - Video design shooting.
- Tech:
 - Costumes/Props: Deadline for tagging, begin purchasing (Sept. 29th)
 - Set: Initial design deadline (Sept. 27th)
- Production:
 - n/a

Week of October 4th:

- Rehearsal:
 - Read through (Oct. 4th)
 - Table work (Oct. 5th – 7^h)
 - Start Rough Blocking (Oct. 8th – 10th)
 - Off-book date for foreign language scenes (Oct. 8th)
- Tech:
 - Initial Sound Design due (Oct. 5th)
- Production:
 - Meeting (Oct. 4th)
 - Finalize poster (Oct. 10th)

Week of October 11th:

- Rehearsal:
 - Finish Rough Blocking (Oct. 11th – 17th)
- Tech:
 - Costumes/Props: Deadline for purchasing. (Oct. 11th)
 - Set: Final design due (Oct. 11th)
 - Video: Initial design due (Oct. 11th)
- Production:
 - Meeting (Oct. 11th)

- Create facebook event (Oct. 11th)
- Meeting with Griggs to approve set design and budget.
- Order wood (by Oct. 16th)
- Order posters (by Oct. 16th)

Week of October 18th:

- Rehearsal:
 - Stumble through/Initial Designer Run (Oct. 18th)
 - Refine blocking/Choreograph transitions (Oct. 19th – 24st)
- Tech:
 - Lights: Initial plot due (Oct. 20th)
 - Sound: Final design due (Oct. 24th)
 - Video: Final design due (Oct. 24th)
- Production:
 - Meeting (Oct. 18th)
 - Postering with teasers (Oct. 19th and 22nd)
 - Send out VIP invitations. (Oct. 18th)
 - Contact professors about bringing classes.
 - Begin online publicity. (Oct. 18th)

Week of October 25th:

- Rehearsal:
 - Full run-through/Second Designer Run (Oct. 25th)
 - Off Book Date (Oct. 25th)
 - Integrate full sound and video/Full runs if possible (Oct. 26th – 31st)
- Tech:
 - Build starts in the later half of this week.
 - Lights: Final plot due (Oct. 31st)
- Production:
 - Production Meeting (Oct. 25th)
 - Postering proper begins (Oct. 26th and 29th)
 - Begin spamming lists (Oct. 25th)
 - Halloween Party (Oct. 31st)

Week of November 1st:

- Rehearsal:
 - Full runs with sound and video (Nov. 1st – 7th)
- Tech:
 - Pre-build (Nov. 1st – 7th)
 - Paper tech (Nov. 7th)
- Production:
 - Production Meeting (Nov. 1st)
 - Postering (Nov. 2nd and 5th)
 - Continue spamming lists.
 - Schedule photo call, find photographer.

Week of November 8th:

- Rehearsal:
 - Tech runs (Nov. 10th – 12th)
 - Opening (Nov. 13th)
 - Runs (Nov. 14th – 15th)
- Tech:
 - LOAD-IN (Nov. 8th)
 - Cue-to-cue (Nov. 9th)
- Production:
 - Design/Print programs (by Nov. 11th).
 - Postering (Nov. 9th and 12th)
 - Continue spamming.

Week of November 15th:

- Rehearsal:
 - Line-through (Nov. 18th)
 - Runs (Nov. 19th – 20th)
 - Photo Call (Nov. 20th)
 - Closing Night (Nov. 21st)
- Tech:
 - STRIKE (Nov. 21st)
 - PARTY (Nov. 21st)
- Production:
 - Strike Meeting (Nov. 19th)

Week of November 22nd:

- Tech:
 - Costumes: Take costumes to dry cleaner.
 - Props: Check items in with Suzy (Nov. 24th)
- Production:
 - Post-mortem production meeting (Nov. 24th?)
 - Reimbursement forms due (Nov. 24th)